

Metropolitan Local Human Rights Committee

Virginia Homes for Boys and Girls
8716 W. Broad Street
Richmond, VA 23294

Bi-Monthly Meetings

March 11, 2014 1:00

Group B

1. **Call to Order:** The Meeting was called to order by Ed Gerhard, Vice-Chair at 1:10

2. Introductions of LHRC Members and Providers

LHRC Members Present: Edward Gerhard, Chair; Brittany Chadwick, Member

LHRC Members Absent: Barry Vassar, Chair; Monique Tinsley, Secretary, Member

Others Present: Antoinette Sherman, Virginia Family Services (Group A)
Michael Curseen, Regional Advocate

Providers Absent: Family Services, Inc.
Jackson Feild Homes

- **Minutes:** The January 14, 2014 minutes were received as presented with no corrections but were unable to be approved due to the absence of a quorum.
- **Public Comments** - None
- **Treasurer's Report** was given by Angela Brown, M.I.N.K.S. Youth & Family Services. The available balance on hand as of December is \$4,439.24 as of 3/11/14

Old Business:

- A. **LHRC Follow-up:** Approval of Minutes of November 11, 2013 (**Deferred**)
- B. **LHRC Follow-up RE: Family Services of Virginia RE:** Review of Behavioral Intervention Model selected. (**Report Not Received – Citation recommended**) (**Deferred to Group B meeting on July 8, 2014**)
- C. **LHRC Follow-up RE: Corrections to Quarterly Report for Reporting Period July 1 – September 30, 2013 (3rd Quarter)**

Group A

- **District 19 CSB** - Need to review abuse & complaint allegation with the LHRC (**Deferred to May 13, 2014 LHRC meeting**)
- **Each One Counts Youth and Family Services** – Report Received. **Motion deferred**
- **Family AriZen** – Report Received. Recommendation to approve. **Motion deferred**
- **Families In Care Interventions** – Report Received. **Motion deferred**
- **Virginia Family Services** – Report Received. **Motion deferred**

Group B

- **Jackson-Feild Homes** – Report Received. **Motion deferred**

D. LHRC Follow-up of Affiliation (Program Expansion) Requests from Tentative to Formal Approval

- **M.I.N.K.S Youth and Family Services, LLC** for the provision of Residential Group Home Services in Richmond, VA (Tentative approval granted 12/3/13) **Motion deferred**
- **Each One Counts Youth and Family Services (New Location)** for the provision of Therapeutic Afterschool Day Treatment at 6611 Elkhardt Road, Richmond VA 23225 (Tentative approval granted 2/10/14) **Motion deferred**
- **Virginia Family Services** for the provision of Mental Health Skill Building Services in Richmond, Virginia (Tentative approval granted 2/10/14) **Motion deferred**

New Business

- I. **Request for Affiliation (Program Expansion) RE: Saving Lost Souls, Inc.** for the provision of Intensive In-home Services in Richmond, VA – **Motion deferred**
- II. **LHRC Follow-up RE: Corrections to Quarterly Report for Reporting Period October 1 – December 31, 2013 (4th Quarter)**

Group A

- **Independent Family Services** – Missing response to question 5 concerning the quarterly review of behavioral plans involving the use of restraints or time out. (**Report received**) **Motion deferred.**

III. LHRC Review of Annual Reports Not Received by January 15, 2014

Group A

- **Committed Counseling Program** - Recommendation for citation deferred
- **J and G House of Beginnings, LLC** - Recommendation for citation deferred
- **River Services** - Recommendation for citation deferred

Group B

- **Breaking Barriers in Schools and Communities** - Recommendation for citation granted 3/14/14
- **Family Services, Inc.** - Recommendation for citation deferred
- **Jackson-Feild Homes** - Recommendation for citation deferred
- **Omega II Therapeutic Afterschool, Inc.** - Recommendation for citation deferred
- **Restoring Youth Alternatives** - Recommendation for citation deferred

IV. Metropolitan LHRC Revised meeting Dates and Reporting Requirements – Reviewed by Mr. Gerhard

V. LHRC Attendance Requirement - Reviewed by Mr. Gerhard

VI. LHRC Requests for Review of Documentation - Reviewed by Mr. Gerhard

VII. Human Rights Report: - Mr. Curseen provided in service training on **1)** Reportable Medication Errors; **2)** Serious Incident Guidance; **3)** HIPAA Guidance; **4)** Revised Quarterly Report

VIII. Secretary's Report (Non-Attendance)

- **Family Services, Inc.** – Recommendation for citation deferred
- **Jackson-Feild Homes** – Recommendation for citation deferred

IX. Next Meeting: May 13, 2014 (Group A)

X. Adjournment – Meeting adjourned at 1:45 PM